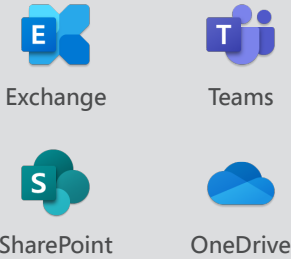


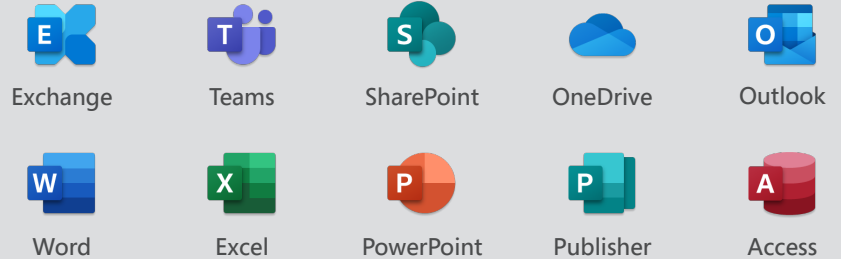
Microsoft 365 Business Basic

Web and mobile versions of Office apps with 1TB free cloud storage and additional cloud services.



Microsoft 365 Business Standard

Desktop versions of Office apps plus additional cloud services to help run your business.



Microsoft 365 Business Premium

Advanced security features in addition to the desktop apps, cloud storage and services.



Only need the Office apps? We've got a plan for you too!

Microsoft 365 Apps for Business

- Always up-to-date desktop and mobile versions of Office apps: Outlook, Word, Excel, PowerPoint, OneNote (*plus Access and Publisher for PC only*)
- Web versions of Word, Excel, and PowerPoint
- 1 TB of OneDrive cloud storage
- One license covers fully installed Office apps on 5 phones, 5 tablets, and 5 PCs or Macs per user

What's included in Microsoft 365?



Familiar Office experience

You can now have Microsoft Office's leading productivity applications giving your business virtually anywhere access across your devices.



Instant messaging and video conferencing

Connect your office with Microsoft Lync- a tool to connect within and outside your network. Presence, IM, voice, and HD video conferencing

- Real-time note taking and document sharing
- Conduct online meetings with customers and partners
- Connect with Skype contacts using presence, IM, and voice



Document sharing and file storage

Most small businesses have limited space and must make the most of the resources they have on site. But with Microsoft 365, you have 1TB of space to use in the cloud to securely store documents.



Business-class email

Powered by Microsoft Exchange Online, you can access your emails, shared calendars, and contacts from your PC, Mac, phone, and browser- easy access anywhere, anytime.

- 25 GB user mailboxes with up to 25 MB attachments
- Easy to add users and set up email on your domain name
- Robust anti-spam and anti-malware
- Access your e-mail from any computer by logging into the easy online portal.

Contact us today to help you choose the right Microsoft 365 solution for your needs!